OUR PRIVACY POLICY

Obtaining your consent

We ensure that we have your consent before collecting your personal information.

Limiting our collection

We only collect information that is necessary to provide service to our customers, fulfill our obligations to our employees and suppliers.

Maintaining the security and confidentiality of your information

We ensure that personal information is kept secure and confidential at all times.

Ensuring transparency in our activities

We handle your personal information transparently, clearly explaining why we are collecting your information.

Your rights regarding your information

You can always consult the personal information we hold about you. You can ask us to rectify any inaccuracies by contacting the person responsible for the protection of personal information within our company.

What information do we collect?

The information we collect depends on the product or service requested, or on legal requirements. We keep your information secure and confidential through physical, technological and administrative measures. Our staff and external suppliers have access only to the personal information they need to perform their duties.

How do we collect your information?

- directly from you (e.g. when you make a reservation by phone)
- our OpenTable reservation platform. Your use of the OpenTable reservation system is subject to their <u>terms of</u> use and privacy policy
- or for our employees by their consent to the collection of personal information
- or directly from our suppliers

Why do we collect your information?

To enable you to benefit from our products and services, and to fulfill our role as an employer and purchaser of products and services.

With whom may we share your information?

We may share your information with a limited number of organizations to serve you or to meet our legal obligations. We ensure that these individuals and organizations respect the confidentiality and security of your information.

Katrina Moy, Administrative Manager, is the company's "Privacy Officer" and is responsible for ensuring compliance with privacy obligations.

If you have any questions, require information, wish to correct or withdraw your consent to the disclosure or use of your personal information, she can be contacted by e-mail, at 819-600-7643 or at 88 rue Montcalm, Gatineau, J8X 2L7.

We take steps to ensure that your personal information is accessible only to employees who are bound by an obligation of confidentiality and who have a need to know or a reasonable business need for such information. However, no Internet transmission or electronic storage is 100% secure.